

Individual Learning Plan

In the event that a student does not attain the LLND skill levels required to enrol with RTO without support, this report is to be completed. In the spaces provided below include detailed information about the identified skill area(s) that will need support, detailed information on agreed upon follow up actions, and any further comments and/or recommendations.

The LLND Support Plan will need to include dates that the Trainer/Assessor will be required to follow up with the student in relation to their LLND Support Plan and their course progress. The Trainer/Assessor is required to include a detailed description of notes and/or actions resulting from each meeting.

Support Plan	
Student Name	
Course	
Date	
Trainer	
LLN Activity Completed	<div>Yes No</div>
Skill area needing support	<input type="checkbox"/> Learning <input type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> Oral Communication <input type="checkbox"/> Numeracy
Suggested Actions:	Considering the information from LLND Activity and the Pre- Training Review, the support that is intended to give to this student is as follows: <input type="checkbox"/> Additional training time <input type="checkbox"/> One-on-one training <input type="checkbox"/> Providing materials in alternative formats <input type="checkbox"/> Provisions of interpreters, readers, etc. <input type="checkbox"/> Audio texts to replace written texts

Version	V 3.0	Document Name	Individual Learning Plan
CRICOS Code.	03984H	RTO Name	Stanford Institute of Australia
RTO Code.	45808	Page number	1



	<input type="checkbox"/> Reasonable adjustment Details about the specific support to be given:
RTO Manager Comments/ Recommendations	

Sign off on the planned LLND support for the student:

Trainer name:	
Trainer Signature:	
RTO Manager Name:	
RTO Manager Signature:	
Date:	

Monitoring of LLN Support Plan				
Scheduled review date	Actual review date	Notes/ action from review	Trainer signature	RTO Manager Signature

Version	V 3.0	Document Name	Individual Learning Plan
CRICOS Code.	03984H	RTO Name	Stanford Institute of Australia
RTO Code.	45808	Page number	2





STANFORD INSTITUTE OF TECHNOLOGY
 LEARNING TODAY FOR A BETTER TOMORROW

Version	V 3.0	Document Name	Individual Leaning Plan
CRICOS Code.	03984H	RTO Name	Stanford Institute of Australia
RTO Code.	45808	Page number	3